CAMP CAMREC
JOB DESCRIPTION

TITLE: Summer Program Director

RESPONSIBLE TO: Executive Director

POSITION TYPE: Full-time seasonal appointment for six weeks

PREFERRED DATES: June 28–August 6, 2027, approximately six weeks. The assignment includes preparation, the Staff Leadership Summit (July 12–16), Youth Camp (July 18–23), Junior Camp (July 25–29), Pre-Junior Camp (July 30–August 1), and postseason wrap-up.

COMPENSATION AND BENEFITS: Volunteer role with a stipend of approximately $500 per week.

POSITION SUMMARY:

Lead CAMREC's day-to-day summer camp program, supervise counselors and seasonal program staff, support volunteers, and create a Christ-centered community where every camper feels welcome and cared for.

DUTIES AND RESPONSIBILITIES:

A. Before Camp

- Review past evaluations and identify improvements.
- Help plan staff assignments and session schedules, prepare and lead orientation, practice emergency procedures, and set up for staff and camper arrivals.

B. During Camp

- Welcome families and help with check-in.
- Coordinate with designated staff so they have the information they need to support campers' health and accessibility needs.
- Lead daily staff meetings, communicate schedule changes, and check in with counselors and volunteers to offer support and solve problems.
- Help organize and supervise games, group campouts, waterfront activities, meals, and camp traditions.
- Help counselors guide camper behavior and respond to concerns.
- Document activities in keeping with camp photo and media policies.

C. After Camp

- Gather feedback from campers, staff, and volunteers.
- Help clean and put away supplies, inventory program equipment and craft materials, and report repair needs.

DESIRED QUALIFICATIONS:

- At least 20 years old with a high school diploma.
- Previous camp counseling or related experience.
- Clear communication, flexibility, and the ability to lead peers calmly under pressure.
- Support for CAMREC's mission and Mennonite and Anabaptist identity, with a commitment to welcoming people from varied backgrounds and supporting campers and staff with a range of needs.

Questions? Email info@camrec.org. Visit camrec.org/summer-staff/ for application information.